

Henry C. Adams Memorial Library Board Minutes



The Henry C. Adams Memorial Library Board meeting was held on April 28, 2020 via Zoom.

Members Present: Nikki, Elizabeth, Beth, Darren, Connie, Andrea, Cathy, Lynn, Susan, and Heather (guest Don Robinson).

Members Absent: none

Call to order: The meeting was called to order by Heather at 7:29

Minutes: Beth made a motion to approve the February minutes, there were no March minutes due to no meeting, Lynn seconded the motion.

Report:

Treasurer: Cathy shared her reports. All employers are still being paid although the library is closed due to the Covid 19 Virus. The April deposit was reported on the March report.

Librarian: Elizabeth shared her report. The library has been closed due to the Covid 19 Virus, therefore not much to report. The basement looks great after painting and cleaning. The piano is just about gone. We decided to keep the library closed for the month of May, per the Governor's recommendation. Also, the summer reading program has been changed to possibly meeting on Saturdays in the fall. This will depend on CDC recommendations.

City Council: Susan attended the meeting in February. She shared reports and was asked by the Mayor, if the library could possibly pay a Nicor Gas bill that was overdue. She reported the board would have to discuss the matter.

Committee Reports:

Finance: It was decided that all employers would be paid for the regular hours they would have been working. This will continue for the month of May as well, and possibly longer.

Building Grounds: The work on the roof should be starting soon.

Library Service & Policy-Committee Relation and Books:

Nothing to report. After the new board is in place, a meeting will be scheduled to start reviewing the policies again.

Old Business: Nothing to report.

New Business:

Don Robinson was attending the meeting to possibly take the place of Lynn on the board, but it was decided that Lynn would stay on the board and Don will be someone who could join the board in the future. Sharon Anderson will be joining the board to replace Cathy as the treasurer. We will welcome her next month.

Heather has stated she no longer wants to be board president, therefore we will have to have an election of officers next month. Board members should be thinking of possible positions they may be willing to take over.

Anything else: It was mentioned to possibly purchase a Zoom account, especially if the current situation stays in place.

Next Meeting: Tuesday – May 26th—via Zoom per Elizabeth.

Adjourned at: Heather made a motion to adjourn the meeting--it was adjourned at 8:18.

Respectfully submitted,
Beth Jacobs, Secretary