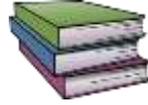


Henry C. Adams Memorial Library Board Minutes



The Henry C. Adams Memorial Library Board meeting was held on March 22, 2022

Members Present: Beth, Connie, Elizabeth, Darren, HeatherM., Hollie, Lynn, and Heather S.

Members Absent: Susan and Nikki.

Call to order: The meeting was called to order by Darren at 7:12

Minutes: The February minutes were approved as typed.

Reports:

Treasurer: Heather S. shared the report, nothing new.

Librarian: Elizabeth shared her report. The elevator is still broken. Strike will be checking the elevator again, and they will be in contact with NuTrend if necessary, hopefully something can be done to “save” our elevator, otherwise we will have to look into other options.

During the month of March, there were two events—make and take a bookmark and morning story hour, both went well and the plans are to have them again.

Elizabeth will be working with Amanda Burger, the new head librarian, to help with the transition. Thank you in advance Elizabeth for your help.

City Council: ?

Committee Reports:

Finance: The budget committee will be meeting on March 7 or 8th to create budget for next year.

Building Grounds: A few quotes have come in, yet they will need to be separated into different jobs / areas of the library—ceiling, light, shelves, and etc.

Library Service & Policy-Committee Relation and Books:

Nothing to report.

Old Business: The switch of the phone system over to Verizon, is set to happen on April 6th. We are checking on the insurance for the library.

Due to Elizabeth's resignation, interviews took place to replace her. Three interviews were done, a choice has been made, and two letters of thank you for interviewing will be sent to the other candidates.

New Business: A motion was made by Lynn to hire Amanda Burger as our head librarian, a vote was taken, and the motion carried! We welcome Amanda as our new head librarian! We look forward to working with her.

There was discussion of starting salary for the new librarian, Lynn made a motion for an amount to be put in place, then revisited after 6 months, Connie seconded the motion. Lynn made a motion to pay the monthly bills, Heather M. made the second.

There are changes being made to our Trustees positions. To make the term years "even", Lynn will be moved to the term ending in the year 2022, from term ending in the year 2023—in which she is resigning. Elizabeth will be taking her position, therefore, Beth, Nikki, and Elizabeth will be renewed for their 3 year term— 2025.

Anything else:

Next Meeting: Tuesday, April 26th at 7:00.

Adjourned at: There was motion to adjourn the meeting, it was adjourned at 8:06.

Respectfully submitted,
Beth Jacobs, Secretary

