

## Henry C. Adams Memorial Library Board Minutes



The Henry C. Adams Memorial Library Board Meeting was held on **Dec. 27, 2022.**

**Members Present:** Connie J, Heather S, Darren M, Heather M, Elizabeth S (later), Amanda B (Librarian)

**Members Absent:** Beth J, Nikki W, Susan G, Hollie P.

**Call to Order:** 7:06 PM

**Minutes:** The November minutes were approved as typed.

### **Reports:**

**Treasurer:** Heather S. shared the report. Received tax \$ from the city = got > should be in next month's report.

**Librarian:** Amanda shared her report.

- The Lighted Christmas Parade went well; we won \$30 for our entry in our category.
- Craft & story hours have been positive - will continue to offer varied topics & encourage to come/post information
- The front door lock is having issues; having someone out of Dixon come take care of it.
- The new computers came (all but 1). They are doing a good job helping to get them set up. We'll be keeping 1 old one for microfilm.

**City Council:** No one attended the meeting.

**Committee Reports:** There were no committee reports.

### **Old Business:**

Building & Grounds Committee: no new news on elevator since Darren's last info from Mark Miller, Architect.

### **New Business:**

- Amanda - do we have a senior discount and/or low income rate for cards? She will call the state to investigate.
- Amanda - Old computers? What do we want to do with? They will be wiped, but? List on FB Marketplace for \$50-ish & if not sell, then ewaste/recycle was the consensus.
- (Received/read individually the thank you notes for holiday bonuses from Amanda, Pat, Jane)
- Approved bills: Motion to approve = Connie J; Seconded = Heather M.
- Approved Dixon Glass Repair for work (door): Motion to approve = Heather M; Seconded = Connie J.
- (**Executive Session:** Re: Librarian's Salary & a possible raise; which has been previously discussed. Raise = \$18.00 to \$20.00 per hour starting next pay period - Jan. 1 > Vote: Go with the increase as of Jan 1st - Motion to approve = Elizabeth S; Seconded = Connie J. >>> We will discuss further changes and/or employees raise at fiscal year end in April. Motion to close executive session = Heather S; Seconded = Connie J.) - Returned to regular meeting.

### **Anything else:**

**Next Meeting:** Monday January 30th, 2023 at 7:00 PM; Darren will issue a reminder to board members regarding change in date - due to conflict on that regular Tuesday.

**Adjourned at:** 7:35 PM; Motion to adjourn = Heather S; Seconded = Elizabeth S.

Respectfully submitted,

Heather Minssen, Board Member (filled in for Beth Jacobs, Secretary)