

Henry C. Adams Library
Board Minutes
Tuesday, July 22, 2025

Members present: Jana Oppendike, Connie Johnson, Amanda Burger, Cindy Sibley, Beth Jacobs, Elizabeth Swatos, Cheryl Turner. Absent: Nikki Weidel, Heather Minssen, Jennifer Sleeman

Call to Order: The meeting was called to order by President Beth Jacobs at 7:14 PM.

Minutes: May minutes approved as presented. 1

Reports:

Treasurer: Elizabeth Swatos presented the financial report. CD #56503 renewed on 6-27-25 for 6 months at 3.84%.. Report approved.

Librarian: Amanda Burger reported that the Adult Craft Hours with Winning Wheels and Strive will continue through the spring of 2026. The carpets have been cleaned. Estimates for window cleaning are still being considered. We will participate in Backpack Night by handing out school supplies and information about the library to parents and students. On July 30th there will be a collaboration between the library and Blooms-a-Latte for a bracelets and bookmarks event – funded by Blooms. In August the Ultimate Mrs. Queen will be holding a Story Time for kids.

City Council: Cindy Sibley attended in July. Connie Johnson to attend in August.

Committees:

Finance: No report.

Building: Amanda reported that Sutton and Son Construction have not started on the project yet but promise to start soon.

Service & Policy: New policy materials were handed out to be approved at the next meeting.

Old Business: The summer reading program was a success.

New Business:

President Jacobs congratulated Amanda about the very favorable article about her on Around P-town and thanked her for her excellent work.

Librarian Amanda reported that she has been working with the Prophetstown Police after there has been park residents that have been reported to have been trespassing on property after hours, and utilizing bathrooms during open hours. We have decided to speak to police and to train all employees in overdose protocol in case of emergencies. It was decided to contact the police, install another camera for the alley entrance door plus an alarm to sound when it is used, install locks on all supply rooms and contact the state library association for any advice. Locks will be installed on the bathroom doors so a key will be required for use.

Motion made by Cheryl Turner, seconded by Jana Oppendike to pay the monthly bills. Motion carried.

Next Meeting: 7 PM on Tuesday, August 26, 2025.

Adjourned: 8:06 PM

Respectfully submitted: Connie Johnson Secretary