

Henry C. Adams Library  
Board Minutes  
Tuesday, August 26, 2025

**Members present:** Jana Oppendike, Connie Johnson, Amanda Burger, Cindy Sibley, Beth Jacobs, Elizabeth Swatos, Cheryl Turner, Nikki Weidel, Heather Minssen, Jennifer Sleeman

**Call to Order:** The meeting was called to order by President Beth Jacobs at 7:06 PM.

**Minutes:** July minutes approved as presented. 1

**Reports:**

**Treasurer:** Elizabeth Swatos presented the financial report. The City has requested a monthly report on all bank activity. The library has two grants: Disabilities grant for \$10,000 and a Technology grant for \$12,500. Money for each will be recorded on a spread sheet. Report approved.

**Librarian:** Bookmarks and Bracelets event had over 50 kids attend. Science Fridays have had around 25 kids. Craft hour will resume on Saturdays for the fall months. Sutton and Sons have been contacted about putting in security measures. Ian Wankerl provided a quote for a new camera installation. Cost will be \$1,103.91 for camera, network switch and labor.

It was decided to purchase 4 more hot spots and to reserve one for one week checkout only. We have been experiencing problems with our internet. Tech people have been contacted.

**City Council:** Connie Johnson attended in August. Elizabeth Swantos to attend in September.

**Committees:**

**Finance:** No report.

**Building:** Suttons will begin projects soon.

**Service & Policy:** Elizabeth Swatos moved to accept changes made in Service and Policy by the committee. Seconded by Cindy Sibley. Motion approved. Policy for Hot Spot checkout will be updated.

**Old Business:** Approved purchase of additional camera.

**New Business:**

Motion made by Heather Minssen, seconded by Jana Oppendike to pay the monthly bills. Motion carried.

**Next Meeting:** 7 PM on Tuesday, September 23, 2025.

**Adjourned:** 7:44 PM

**Respectfully submitted:** Connie Johnson Secretary